



ANGLOPHONE WEST SCHOOL DISTRICT

**DISTRICT EDUCATION COUNCIL
MINUTES (APPROVED)
Thursday, September 20, 2012
Woodstock Education Centre**

Council Members Present:

Sheila Gallagher – SD 01
Norma Shaw – SD 02
John Slipp – SD 03
Miriam Grant – SD 04
Andrew Corey – SD 05
David Bowen – SD 06
James Kozlowski – SD 07
Ronald Buck – SD 08
Jane Buckley – SD 09 – Vice-Chair
Donald Gould – SD 11
Elizabeth Nason – SD 12
Mark Noël – SD 13 – Chair

District Office Staff Present:

Karla Deweyert – Subject Coordinator, Guidance and Positive Learning K-12
Shawn Tracey – Director, Finance and Administration
David McTimoney – Superintendent
Cathy Buck – Exec Assistant to the Superintendent and DEC Secretary

Guest:

Media (2)
Public (1)

I. Call to Order / Comments by the Chair

The DEC Chair, Mark Noël called the meeting to order at 6:45 p.m. and welcomed everyone.

II. Approval of the Agenda

Ronald Buck moved that the agenda be approved as presented. David Bowen seconded the motion. The motion was carried.

III. Approval of the Minutes from Previous Meeting

Jane Buckley moved that the minutes be approved as presented. Miriam Grant seconded the motion. DEC Members asked that the minutes be e-mailed to them before the meeting and be posted on the website once approved. The motion was carried.

IV. Presentation – Anti-Bullying

David McTimoney introduced Karla Deweyert, Subject Coordinator, Guidance and Positive Learning K-12. Karla spoke about the Department of Education and Early Childhood Development (DEECD) initiative on anti-bullying which would be launched the following week. Of particular interest:

- a webinar, run by Dr. Wendy Craig
- a live tweet-up hosted by Travis Price
- Barbara Coloroso presentation On September 23rd
- Schools will be submitting a Positive Learning Environment Plan, separate from their School Improvement Plan
- the DEECD is hiring two people to coordinate an anti-bullying program

- conference call takes place across the province every Friday
- Karla will check to see if there is a report available on the Minister's Advisory Group and will report back to Cathy Buck
- Schools have guest speakers coming into schools during the week; one focus will be cyber bullying

V. Business Arising from Minutes

Not applicable.

VI. Correspondence – Outgoing and Incoming

Not applicable

VII. New Business

- **Major Capital Projects for 2013-2014**

David McT Introduced Shawn Tracey, Director of Finance and Administration. Shawn proposed submitting the following two projects for the approval of the Minister:

- Fredericton High School Multi-phase Refurbishment – estimated at \$11.6 million. The work would be phased in over time, the summer time in particular, for limited student displacement.
- Connaught Street Elementary School Gym and Cafeteria Expansion Project – estimated at \$2.5 million. Currently the gym is a multi-purpose room.

David Bowen made a motion to approve that the two projects mentioned above be submitted to the Department for approval. James Kozlowski seconded the motion. After discussion and when all questions were answered, the Chair asked if all were in favour of the motion. The motion was carried.

- **Capital Priority List**

Shawn explained that with over 600 projects, worth approximately \$74 million, it was best to submit the top 28 projects for DEC review and discussion. The total dollar amount received last year across the three former districts was about \$3 million. If that same amount was received this year, it would be expected that the first 18 projects on the list would be approved by the Department for completion.

Jane made a motion to approve and submit the list of projects as presented. Donald Gould seconded the motion. The Chair asked if all were in favour of the motion. The motion was carried.

The DEC complimented the ASD-W staff who put the work into preparing the list.

- **Policy Review**

A committee of four DEC members reviewed and revised all DEC policies from the former Districts 14, 17, and 18.

Jane made a motion to accept the policies as presented. David B seconded the motion.

Ronald made a motion to table the policy on the hiring process. The motion was seconded by John Slipp. The motion was carried.

Comment was made on the first motion that policies be accepted, minus the policy on the hiring process, and be reviewed over time. The Chair asked if all were in favour. The motion was carried.

Donald commended the work of the committee.

- **Emergency Succession**

In the absence of the Superintendent for an emergency or an extended period of time, it was decided that Rick Demmings, Senior Education Officer for the Oromocto Education Centre, would capably replace David. Rick has been Director of Education for four years and has served as acting Superintendent for the last two months of SD17. Having said this, all senior administration educators are quite capable of this task.

The DEC recommended that at each of the Public DEC Meetings, the Senior Education Officer for that area (Woodstock, Fredericton, Oromocto) be present. As well, senior staff not present at meetings, should be readily accessible by e-mail or phone.

- **DEC Vacancy in Sub-district 10**

A discussion took place on the appropriate measures to take in order to fill the DEC vacancy in sub-district 10. It was agreed that a letter be sent, by mail, to the PSSC Chairs and Principals for the schools covered within sub-district 10, inviting them to submit names of interested parties willing to sit on the DEC. The following points were made:

- that there be a clear deadline of October 31st for submission of nominations
- that a short bio, rather than a resume, accompany the submission
- that the appointment would be made by the Minister of Education and Early Childhood Development
- that the DEC would be willing to meet with school representatives if required
- that names would be recommended to the Minister at the November 15th public meeting

John made a motion to accept the points as they were stated above. The motion was seconded by David B. The motion was carried.

David McT is to work with Mark in drafting the letter.

VIII. Superintendent`s Report

David reported that it has been a very busy May through September. The focus has been on re-organization. There have been many meetings: an opening meeting for all 76 principals; senior administrative team meetings; a meeting with subject coordinators; an orientation meeting for all district staff; First Nation meetings to strengthen relationships; and an FNEII meeting directed by Bob Atwin.

Student enrolment is being monitored. Plans are developing for two new schools in Woodstock. A ribbon-cutting ceremony for a new student drop-off zone took place at Oromocto High School. Staff is working hard to learn new roles.

IX. Committee Reports

- Policy Committee – Mark, Jane, John, David B
- New Gym in Geary – Mark
- Two new schools in Woodstock – John

X. Public Comment

- Mr. Dykeman wanted to know why the policy on hiring was tabled. The Chair explained it was because DEC had not had sufficient time to review as it was one of the last ones revisited. The finer points of the policy have yet to be debated and then it will be presented in public.
- Mr. Dykeman asked about the process for storm days. David McT responded that the process is still being finalized. The district is divided into zones, therefore, all zones do not have to operate the same. The transportation manager will monitor websites and weather channels, and will have discussions with people at snow sheds and the Department of Transportation. The transportation manager will make a recommendation to David by 5:30 in the morning, with the hopes of having it communicated by 6:00. The manner in which to inform the public is still being fine-tuned.

XI. Next Meeting – October 18th, 6:30 p.m., at the Fredericton Education Centre.

XII. Adjournment – The meeting was adjourned at 8:15 p.m.

Original signed by

Mark Noël, Chairperson, DEC

October 18, 2012

Date

Original signed by

Cathy Buck, Secretary, DEC

October 18, 2012

Date